

FSCI has an exciting opportunity for a full-time Fire Protection Plans Examiner/Inspector to join our Elgin, IL corporate office team. FSCI is a highly respected third party building code and fire protection plan review company, providing services for more than 200 municipalities and fire departments. FSCI also provides consulting services for private companies throughout North America. All plan review work is performed at our office located in Elgin, IL and includes some travel within the immediate area. Please feel free to visit our website to learn more about FSCI at [www.firesafetyfsci.com](http://www.firesafetyfsci.com).

We offer our employees a competitive salary and comprehensive benefits package.

- Health/Vision/Dental Insurance
- Aflac
- Flex Spending
- SIMPLE IRA Retirement Plan (after one year of continuous employment)
- Short-term/Long-term Disability
- AD&D and Life Insurance

Pay Range – Depending On Qualifications:

Hourly rate - \$20.00 to \$26.00 – Entry Level

Hourly rate - \$25.00 to \$31.00 – Certifications required

Responsibilities:

- Perform plan reviews of fire alarm, automatic fire sprinkler, and special fire protection systems for compliance with codes and standards.
- Witness testing and perform inspections for fire alarm, automatic fire sprinkler, and special fire protection systems.
- Maintain professional, timely communication with clients and customers.
- Participate independently in client contact (attend meetings, participate in conference calls, etc.).
- Ability to manage multiple priorities, demonstrate attention to detail, meet deadlines, and provide high level of customer service.
- Attain various certifications and participate in continuing education.

Education:

- High school diploma or equivalent
- Classes in fire technology or related degree program preferred
- College degree preferred

Experience Preferred:

- The ideal candidate will have 2 or more years of experience performing fire protection plan review, inspection, installation or design of fire alarm, automatic fire sprinkler, or special fire protection systems.
- NICET certification in fire protection (Automatic Sprinkler / Fire Alarm / Special Systems) preferred, other certifications will be considered.
- ICC or NFPA Fire Inspector and/or Plans Examiner certification.
- Knowledge of NFPA and ICC codes.
- MS Office 2013 proficiency with Word, Excel, PowerPoint, and Outlook.